

LIVINGSTON COUNTY HEALTH CENTER  
BOARD OF TRUSTEES  
800 ADAM DR.  
APRIL 30, 2024  
12:00 PM

The April meeting was called to order on April 30, 2024 at 12:00 P.M. Present were Trustees Clayton Vadnais, Sonja Daley, Darlene Hughes, Doug Doughty. Also attending were Robert Cowherd, Sherry Weldon and Lee Ann Moffatt. The board meeting was also attended by approximately 19 members of the public.

Absent was Trustee Christopher Hulett.

Chairperson, Sonja Daley, presided during the meeting.

MINUTES:

A motion was made by Doug Doughty to approve the minutes. There was a second made by Clayton Vadnais. Board members voted unanimously to approve the minutes.

FINANCIAL REPORT:

The financial report was approved unanimously by the board members following a motion by Clayton Vadnais and a second by Darlene Hughes.

**OLD BUSINESS**

BY-LAWS:

A discussion was held regarding setting time to review and approve the by-laws. A motion was made by Clayton Vadnais to review one article at a time or 10 minutes per board meeting to discuss by-laws. Sonja Daley seconded the motion. Following a motion, there was a roll call vote: Doug Doughty-no, Clayton Vadnais-yes, Darlene Hughes-no, Sonja Daley-yes. Motion did not pass.

FURNACE:

The board was updated on the status of the furnace installation.

COVID/RSV/FLU/MEASLES/SEWER SHED:

The board was updated on the covid, RSV and flu numbers. Sherry reported on the current measles cases. The sewer shed report is showing a decrease in covid. Avian flu has been reported in cattle.

FRONT DOOR:

A manufacturer has been found that can make the front doors.

BUILDING INSURANCE:

We have gone with MOPERM for our building insurance.

ELECTRONIC MEDICAL RECORDS:

We have started the process of building our system. Some equipment has been purchased. We will have training two times a week.

AUDIO VISUAL EQUIPMENT:

The audio visual equipment will be installed in July.

AUDIT:

We have requested bids for our audit. We have only had one that has said he will submit a bid. The others contacted have declined.

**NEW BUSINESS**

GRANT ACTIVITY:

Board members were updated on the current grant activities. Deadlines for spending the money for the grants have been extended for the Work Force grant and the ELC grant.

HOLIDAYS:

The Health Center will be closed May 8<sup>th</sup> and 27<sup>th</sup> for Truman's Birthday and Memorial Day holidays.

**PUBLIC COMMENTS**

Time was given for comments from those attending from the public.

Time was also given for board member comments.

The meeting was duly adjourned to Executive Session at 12:36 P.M. following a motion by Clayton Vadnais and a second by Doug Doughty. A roll call vote to adjourn was taken: Doug Doughty-yes Clayton Vadnais-yes, Darlene Hughes-yes and Sonja Daley-yes.

A handwritten signature in black ink that reads "Lee Ann Moffatt". The signature is written in a cursive, flowing style.

Lee Ann Moffatt, Recording Secretary