

LIVINGSTON COUNTY HEALTH CENTER
BOARD OF TRUSTEES
800 ADAM DR.
JANUARY 30, 2024
12:00 PM

The January meeting was called to order on January 30, 2024 at 12:00 P.M. Present were Trustees Clayton Vadnais, Sonja Daley, Darlene Hughes, Doug Doughty. Also attending were Sherry Weldon, Robert Cowherd and Lee Ann Moffatt. The board meeting was also attended by approximately 23 members of the public.

Absent was Trustee Christopher Hulett.

Chairperson, Sonja Daley, presided during the meeting.

A motion was made to add two items to the agenda, AV equipment and employee retirement, by Sonja Daley. A second was made by Clayton Vadnais. All board members voted unanimously to add the items to the agenda.

MINUTES:

A motion was made by Doug Doughty to approve the minutes. There was a second made by Clayton Vadnais. Board members voted unanimously to approve the minutes.

FINANCIAL REPORT:

The financial report was approved unanimously by the board members following a motion by Clayton Vadnais and a second by Doug Doughty.

OLD BUSINESS

FURNACE:

The board was updated on the status of the furnace installation. We should have another furnace installed this week.

COVID/RSV/FLU/SEWER SHED:

The board was updated on the covid, RSV and flu numbers. The sewer shed report was also discussed.

INCINERATOR:

Board members were updated on the status of the incinerator and what is still needed to get approval for purchase and installation.

BUDGET FOLLOWUP:

The 2024 budget has been sent to Sherry Parks.

COMMUNITY HEALTH ASSESSMENT:

A draft of the Community Health Assessment has been received and reviewed by staff. We have asked that the results be review and further details be included in the report. The report should be presented at next month's meeting.

NEW BUSINESS

FRONT DOOR:

An estimate for the front doors has been received. The current doors are not up to code. The new doors will have to be up to code and changes will have to be made to the entrance. During the discussion, it was decided that we should get estimates to replace the basement doors and see if the grant funding can be moved to cover the basement doors.

AV EQUIPMENT:

After submitting a scope of work and justification to the state, we have been approve to purchase AV equipment for the basement with grant funding. According to policy, we have attempted to get three bids for the equipment. We have had two come to look at the area for the AV equipment and one that didn't show up. We have since received only one bid. Following a discussion, Sonja Daley made a motion to accept the bid and purchase the equipment and a two year service agreement. A second was made by Clayton Vadnais. Board members voted unanimously to accept the bid and purchase the AV equipment and service agreement.

BUILDING INSURANCE:

We will be asking for bids for our building insurance. It renews in April.

COMMUNITY WELLNESS COMMITTEE:

We will be starting to hold Community Wellness meetings again. This committee was put on hold during covid. The first meeting will be next month.

MISINFORMATION:

The topic of misinformation regarding the mask mandate and other items were discussed by the board members.

EMPLOYEE RETIREMENT/RESIGNATION:

Board members discussed asking for feed back or doing an exit survey when an employee leaves.

PUBLIC COMMENTS

Time was given for comments from those attending from the public. Several members of the public gave comments.

Time was also given for board member comments.

The meeting was duly adjourned at 1:05 P.M. following a motion by Clayton Vadnais and a second by Darlene Hughes. A roll call vote to adjourn was taken: Darlene Hughes-yes, Clayton Vadnais-yes, Doug Doughty-yes and Sonja Daley-yes.

Lee Ann Moffatt, Recording Secretary