

LIVINGSTON COUNTY HEALTH CENTER  
BOARD OF TRUSTEES  
800 ADAM DR.  
JULY 30, 2024  
12:00 PM

The July meeting was called to order on July 30, 2024 at 12:01 P.M. Present were Trustees Clayton Vadnais, Sonja Daley, Darlene Hughes, Doug Doughty. Also attending were Sherry Weldon and Lee Ann Moffatt. The board meeting was also attended by approximately 19 members of the public.

Absent was Trustee Christopher Hulett.

Chairperson, Sonja Daley, presided during the meeting.

MINUTES:

A motion was made by Doug Doughty to add to the May minutes under Letter From Lori Hulett that Robert Cowherd recommended and advised the board members to accept the resignation letter from Lori and Chris Hulett. There was a second made by Clayton Vadnais. Board members voted by roll call as follows: Doug Doughty-yes, Clayton Vadnais-yes, Darlene Hughes-yes, Sonja Daley-yes. A motion to approve the May 28, 2024 minutes with the revision was made by Doug Doughty. Clayton Vadnais seconded the motion. Board members voted unanimously to approve the minutes.

FINANCIAL REPORT:

Sherry presented a six month budget review to board members. Board members voted unanimously to approve the financial report following a motion by Clayton Vadnais and a second by Doug Doughty.

**OLD BUSINESS**

OFFICER POSITIONS:

Following a discussion, Darlene Hughes made a motion to postpone the election of officer positions until we have a 5<sup>th</sup> member present. Doug Doughty seconded the motion. There was a roll call vote: Doug Doughty-yes, Clayton Vadnais-yes, Darlene Hughes-yes, Sonja Daley-no. Motion passed.

AIR CONDITIONING/FURNACE:

The board was updated on the status of the furnace installation. Doug Doughty made a motion to have the Health Center's attorney send a letter to Frank Caselman regarding the bid/contract for air conditioning and furnace from November 2022. Board members voted unanimously to send the letter.

COMMUNICABLE DISEASE:

The board was updated on covid, strep and H5N1 numbers.

AUDIO VISUAL EQUIPMENT:

The audio visual equipment has been installed.

BY LAWS:

Board members discussed putting By Laws at the end of New Business every month for review.

**NEW BUSINESS**

RAPID HIV CONTRACT RENEWAL:

The dates of the contract has been changed. It is now a ten month contract. We have until May 2025 to fulfill the contract.

EMERGENCY PREPAREDNESS CONTRACT:

We receive \$15,483 from the state for this contract. We have a contract with Lesley Schulte, who is an Emergency Planner, for \$300 a month to do mainly paperwork for this contract.

MO ETHICS ORDINANCE:

Following a discussion, a motion was made by Sonja Daley to table the MO Ethics Ordinance until the August board meeting to gather more information. There was a second by Clayton Vadanis. All board members voted in favor of the motion.

A motion was made by Clayton Vadnais to add By Laws under New Business letter F. The motion was seconded by Doug Doughty. Board members voted unanimously to add By Laws to New Business.

ENVIRONMENTAL MUTUAL AID MOU:

Board members were presented with the Environmental Mutual Aid MOU. A copy will be sent to Robert Cowherd for him to review. Board members will review and vote on the MOU at the August meeting.

COMMISSIONERS REQUEST AND RECOMMENDATION LETTER RE: TRUSTEE APPOINTMENT:

The letter from the commissioners was read by the Chairperson. A motion was made by Doug Doughty to accept the letter from the commissioners along with the resignation letter that the board member has not attended four consecutive monthly meetings without notification. There was a second by Darlene Hughes. Discussion followed. A roll call vote was taken: Doug Doughty-yes, Clayton Vadnais-no, Darlene Hughes-yes, Sonja Daley-no. Motion did not pass.

BY LAWS:

Clayton Vadnais made a motion to add By Laws as the last item under New Business to continue discussion of the By Laws until 1:00 P.M. Doug Doughty seconded the motion. Board members voted unanimously to approve the motion.

**PUBLIC COMMENTS**

Time was given for comments from those attending from the public.

Time was also given for board member comments.

The meeting was duly adjourned at 1:05 P.M. following a motion by Clayton Vadnais and a second by Doug Doughty. A roll call vote to adjourn was taken: Doug Doughty-yes Clayton Vadnais-yes, Darlene Hughes-yes and Sonja Daley-yes.

A handwritten signature in blue ink that reads "Lee Ann Moffatt". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lee Ann Moffatt, Recording Secretary